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Thrive in 5 Openings

Manager and an Executive Assistant/Project Coordinator Positions Available

Thrive in 5 is seeking **School Readiness Managers** and an **Executive Assistant/Project Coordinator**. These positions report to the Thrive in 5 Executive Director.

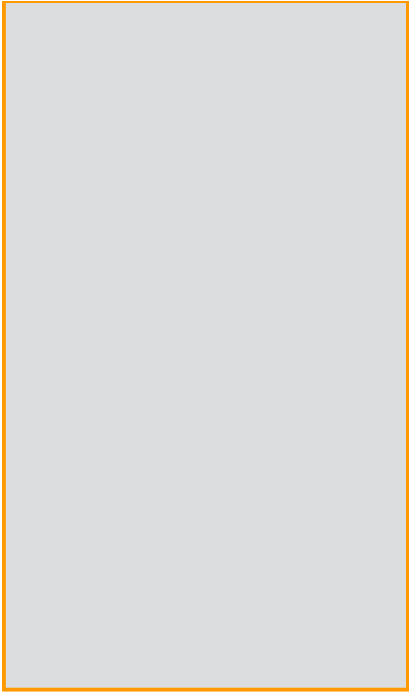
The **Thrive in 5 School Readiness Managers** convene and coordinate teams of community partners and leaders dedicated to carrying out the goals and strategies of Boston's School Readiness Roadmap. Ideal candidates will be results-oriented project managers with proven experience developing and facilitating partnerships and working effectively with community stakeholders to build shared vision and achieve a common goal.

The **Ready Educators Manager** works to ensure high quality early education and care (EEC) among all providers in Boston through accreditation, professional development, enhanced compensation, and quality facilities. This individual also works to improve access and affordability, integrate comprehensive services for families, and improve alignment and collaboration across all EEC settings. He or she will be housed at the Community Partnerships for Children office within the Boston Public Schools.

The **Executive Assistant/Project Coordinator** provides administrative and project support to the Thrive in 5 Executive Director and staff, as well as various partnership and advisory groups. He or she will schedule and coordinate logistics for Thrive in 5 meetings and events, support communications initiatives, and assist the Executive Director in overall coordination of Thrive in 5. This position will be housed at United Way.

Previously announced positions that are also open are:

The **Ready Families Manager** works to ensure that families have access to accurate, culturally



appropriate information on child development, parenting, and school readiness, as well as to community resources that help to support and strengthen families. He or she will be housed at United Way.

The **Ready Systems Manager** works to ensure that health care, early childhood intervention, and other systems that touch the lives of young children and their parents are working proactively and in coordination to support healthy child development, school readiness and overall family well-being. He or she will be housed at Boston Medical Center and supported by Children's Hospital Boston and Partners HealthCare.

All positions offer competitive salaries and excellent benefits. Applications will be reviewed as they are received.

For more information about all four positions, visit www.thrivein5boston.org.

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